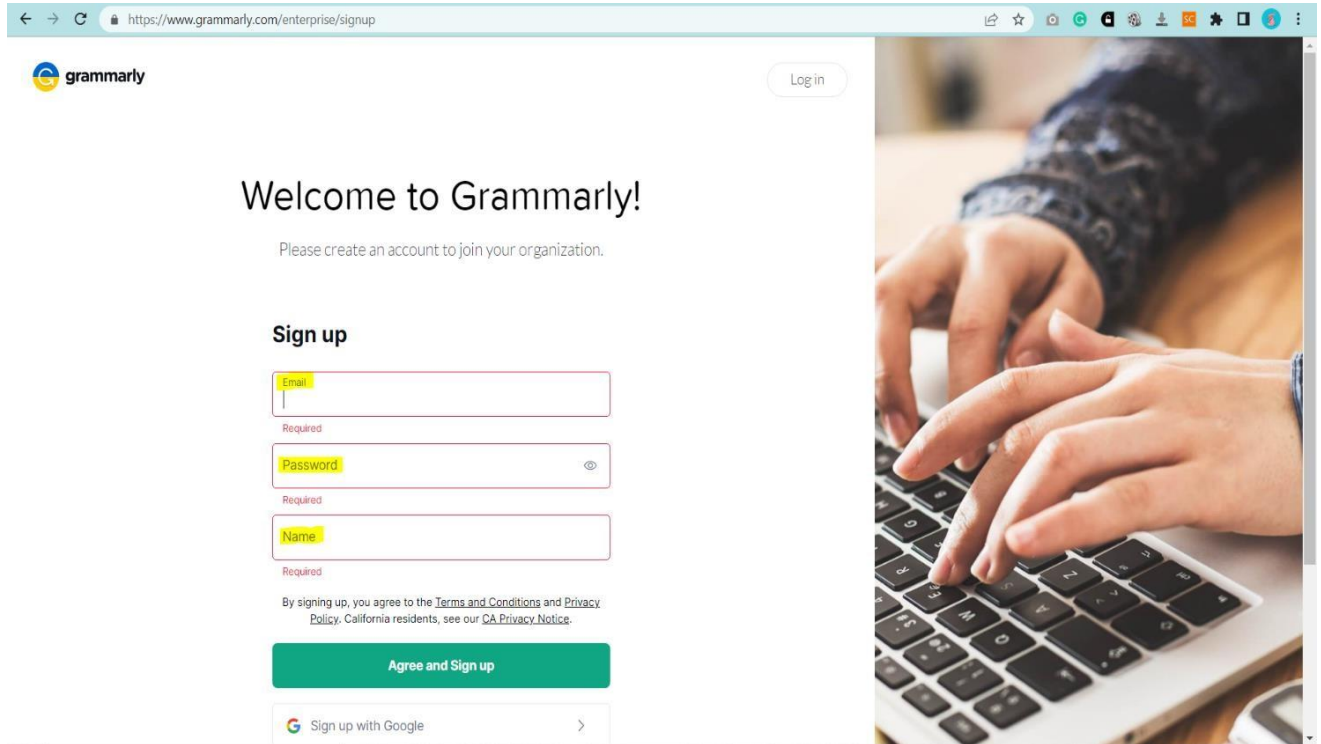


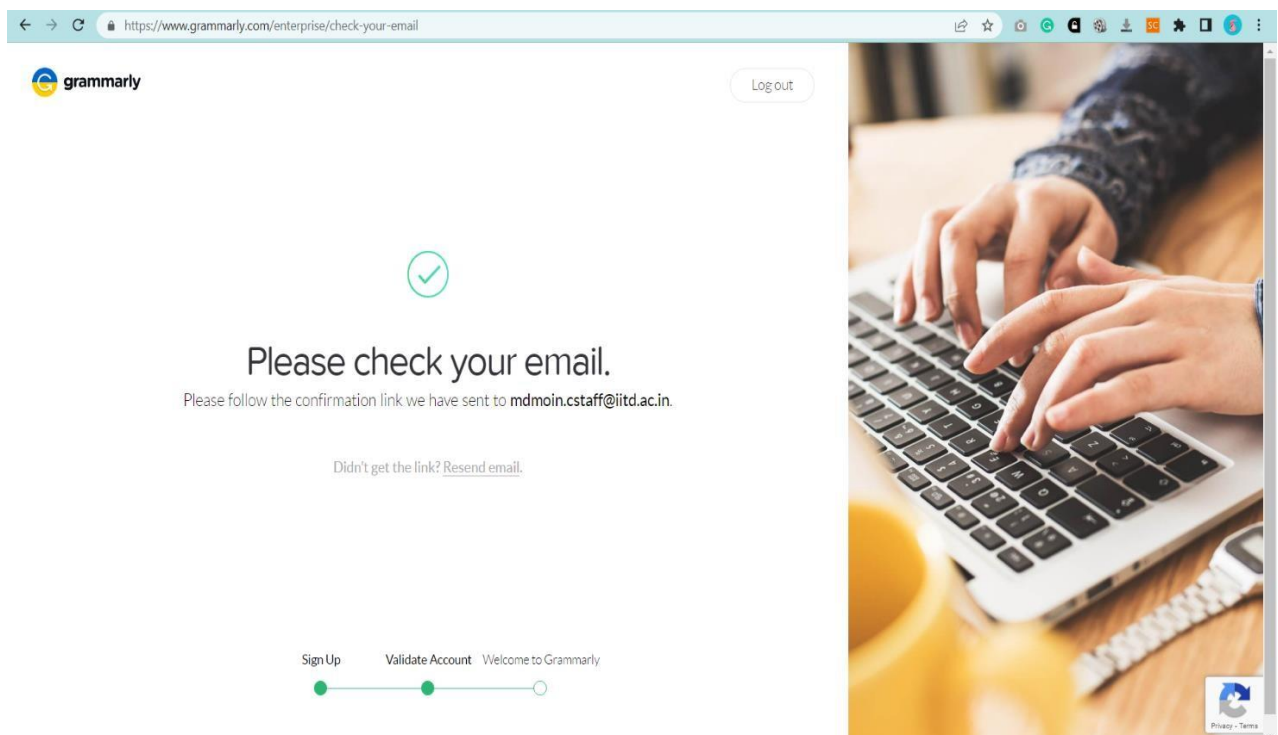
Registration Process:

Step 1: Click on <https://www.grammarly.com/enterprise/signup> and enter your institute email ID with domain name (e.g.: abc@domain.iitd.ac.in). Create password and enter name then agree and sign up.



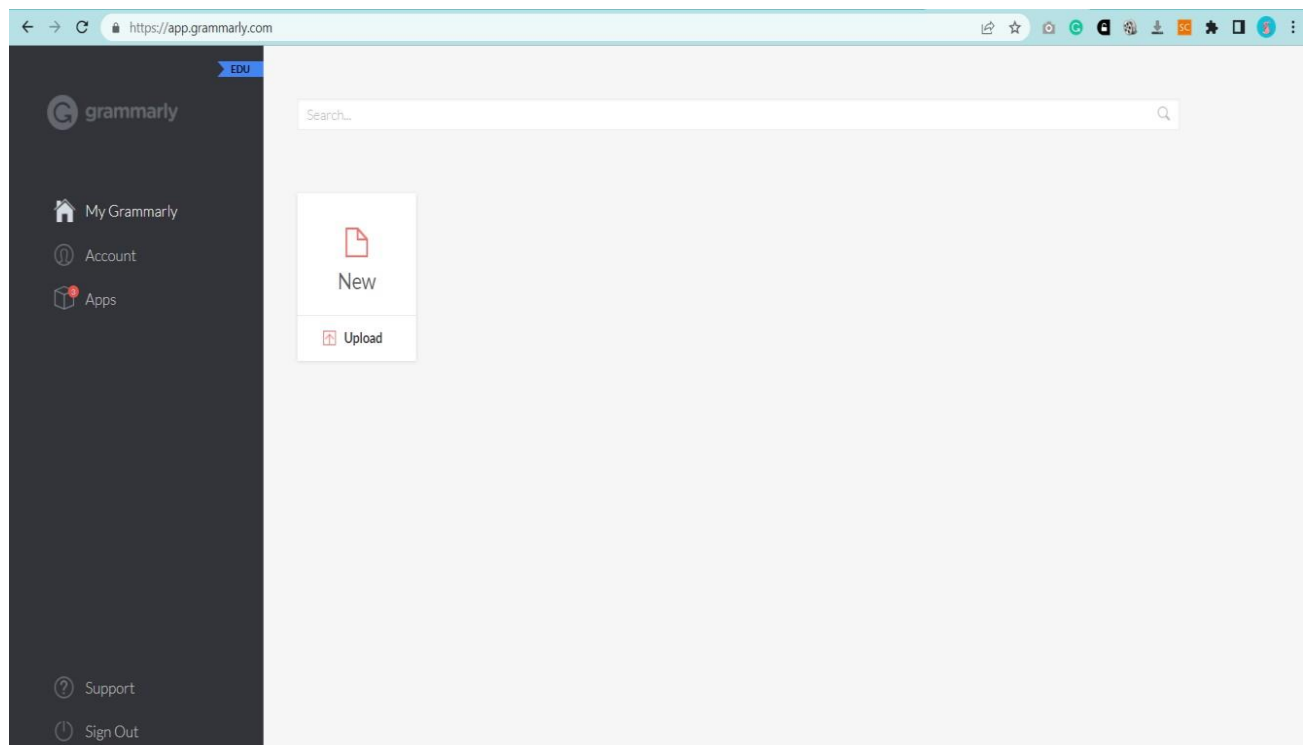
The screenshot shows the Grammarly Enterprise signup page. The browser address bar displays <https://www.grammarly.com/enterprise/signup>. The page features the Grammarly logo and a 'Login' button. The main heading is 'Welcome to Grammarly!' with a sub-heading 'Please create an account to join your organization.' Below this is a 'Sign up' section with three required input fields: 'Email', 'Password', and 'Name'. Each field has a yellow highlight and a 'Required' label. Below the fields is a green 'Agree and Sign up' button and a 'Sign up with Google' button. A small text block below the buttons reads: 'By signing up, you agree to the [Terms and Conditions](#) and [Privacy Policy](#). California residents, see our [CA Privacy Notice](#).' The right side of the page shows a blurred image of hands typing on a laptop keyboard.

Step 2: An activation email will be sent to the institutional email ID.



The screenshot shows the Grammarly Enterprise 'Check Your Email' page. The browser address bar displays <https://www.grammarly.com/enterprise/check-your-email>. The page features the Grammarly logo and a 'Logout' button. A green checkmark icon is centered above the heading 'Please check your email.' Below the heading is the text: 'Please follow the confirmation link we have sent to mdmoin.cstaff@iitd.ac.in.' Below this is a link: 'Didn't get the link? [Resend email.](#)' At the bottom, there is a progress bar with three steps: 'Sign Up' (completed), 'Validate Account' (current step), and 'Welcome to Grammarly' (pending). The right side of the page shows a blurred image of hands typing on a laptop keyboard.

Step 3: Once registered, it will land on the 'Grammarly Editor' which is easy to use.



The MS Word Plugin can be downloaded from the support page after registration, from the link <https://www.grammarly.com/office-addin/windows>, the same user ID and password credentials will grant access to use the plugin to users.

Kindly note that the plugin does not work on MAC/IOS devices.

For any query related to this may contact:

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