

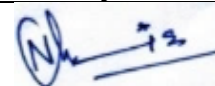
भारतीय प्रौद्योगिकी संस्थान दिल्ली
INDIAN INSTITUTE OF TECHNOLOGY DELHI
Central Library

April 04, 2025

Duty Roster (April 2025)

The Following Duty Roster will be applicable for the below-mentioned dates. All colleagues are instructed to follow the duty roster and [sign in the duty register](#) accordingly. While recommending the leave, the Section Incharge should ensure that the concerned person taking leave does not have a duty during that period. Anyone who wants to take leave on the day of duty, must arrange/exchange the duty from amongst the colleagues as per the norms. Please ensure punctuality in your time as per the orders from the Competent Authority, vide No. ICDN/2024/229772, dated 03/01/2024, and also follow the Office Order No. IITD/JLIB/2025/390457, dated 04 April 2025.

| Date | Morning Duty (08:00 AM to 4:45 PM) | Evening Duty | | |
|---|--|--|--|---------------------------------|
| | Officer/Staff | (12:15 PM to 9:00 PM) Officer/Staff | Staff | (1:15 PM to 10:00 PM) Intern |
| 01-04 Apr.25 | B. Kranthi Kumar | Manu T R | Charu | Ankit Kumar |
| 07-11 Apr.25 | Charu | Mohit Garg | B. Kranthi Kumar | Aman Sahu |
| 14-17 Apr.25 | Govind Singh | Neeraj Chaurasia | Ratna Das | Adarsh Krishna R S |
| 21-25 Apr.25 | Gunjan Mishra | Nizam Husain | Govind Singh | Rohit Bhardwaj |
| 28 Apr.-02 May 25 | Meemansha Nabiyal | Rahul Kumar Napit | Vijay Kumar | Ankit Kumar |
| All Working Days | Navneet Kumar (07:30 AM to 4:15 PM) | | | |
| Saturdays/Sundays/Holidays (8:45 AM to 10:00 PM) | | | | |
| Date/Day | Staff (9:45 AM to 6:30 PM) | Intern (8:45 AM to 5:30 PM) | Intern (9:45 AM to 6:30 PM & # 1:15 PM to 10:00 PM) | |
| 05 Apr. 2025 (Saturday) | Meemansha Nabiyal | Shabnam | Ankit Kumar# Rohit Bhardwaj Neha Keerti Sharma | |
| 06 Apr. 2025 (Sunday) | Nizam Husain | Neha Rani | Aman Sahu# Ilaf Shakeel Ahmad Sunidhi Adarsh Krishna R S | |
| 10 Apr. 2025 (Thursday) Mahavir Jayanti | Rahul Kumar Napit | Sunidhi | Adarsh Krishna RS# Shabnam Ilaf Shakeel Ahmad Ankit Kumar | |
| 12 Apr. 2025 (Saturday) | Rajeshri Singh Vats | Neha | Rohit Bhardwaj# Shabnam Sunidhi Aman Sahu | |
| 13 Apr. 2025 (Sunday) | Ratna Das | Ilaf Shakeel Ahmad | Ankit Kumar# Neha Rani Keerti Sharma Adarsh Krishna R S | |
| 14 Apr. 2025 (Monday) Birthday of Dr. B.R. Ambedkar | Vijay Kumar | Keerti Sharma | Aman Sahu# Ankit Kumar Neha Rani Neha | |
| 18 Apr. 2025 (Friday) Good Friday | B. Kranthi Kumar | Shabnam | Adarsh Krishna RS# Rohit Bhardwaj Neha Ilaf Shakeel Ahmad | |
| 19 Apr. 2025 (Saturday) | Chandra Pal | Neha Rani | Rohit Bhardwaj# Ilaf Shakeel Ahmad Keerti Sharma Neha | |
| 20 Apr. 2025 (Sunday) | Charu | Sunidhi | Ankit Kumar# Adarsh Krishna R S Aman Sahu Shabnam | |
| 26 Apr. 2025 (Saturday) | Govind Singh | Neha | Aman Sahu# Keerti Sharma Shabnam Sunidhi | |
| 27 Apr. 2025 (Sunday) | Gunjan Mishra | Ilaf Shakeel Ahmad | Adarsh Krishna RS# Neha Rani Ankit Kumar Rohit Bhardwaj | |



(Dr. Neeraj Chaurasia)
Deputy Librarian & Incharge (GA)